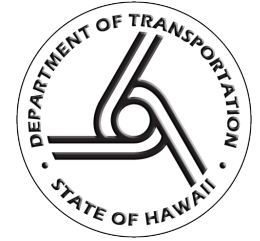


Hawaii Statewide ITS Architecture

Kickoff Meeting Summary



Attendees:

Hawaii Department of Transportation:
Pratt Kinimaka, Highways, Oahu District Office
Steven Maruyama, Airports, Oahu District Office
Rosemary Neilson-Nenezich, Airports, Oahu District Office
Monita McLaurin, Statewide Transportation Planning Office
Neal Honma, Highways, Traffic Branch
Steven Sigler, **Hawaii Emergency Management Agency**

Hawaii Tourism Authority
Marc Togachi
Noriko Sloan

Barbara Okamoto, **Hawaii Visitors and Convention Bureau**

City & County of Honolulu:
Mark Wong, Dept. of Information Technology
Mel Kaku, Dept. of Emergency Management
Jon Nouchi, Honolulu Authority for Rapid Transportation
Alex Cross, Honolulu Authority for Rapid Transportation

Consultant Team:
Shevaun Low, ICx
Bruch Eisenhart, ConSystemec
Cami Kloster, G70

Date: Monday, February 22, 2016
Time: 10:00 – 11:00 AM
Place: Honolulu International Airport, Interisland Terminal
7th Floor, Interisland Terminal Conference Rooms
Purpose: To provide an overview of ITS, ITS Architectures, and process; and to prepare attendees for the Stakeholder Interviews

Highlights

1. Introductions and Welcome

Neal Honma welcomed meeting participants on behalf of State of Hawaii Department of Transportation and had everyone introduce themselves and provide their agency affiliation.

2. ITS Architecture Overview

Shevaun Low (ICx) and Bruce Eisenhart (ConSystemec) provided an overview of ITS Architecture via a PowerPoint presentation that included the following topics:

- Definitions
- Purpose and Limits
- Process and Development Tasks
- Stakeholders

- Schedule

National ITS Architecture Element identified thus far as relevant for the Statewide are:

- Emergency Management and Disaster Response
- Broadcast Traveler Information
- Transit Fare Collection Management
- Archived Data

3. Questions and Responses

The following questions regarding ITS Architecture were asked by meeting participants and the ICx/ConSystemec Team provided the responses:

- 1) **Question:** *Is ITS Architecture required for any grant opportunity?*

Response: Only for Federal Highways Administration (FHWA) funds. These funds are available via the Hawaii Department of Transportation (HDOT) (which submits projects for the State Transportation Improvement Plan (STIP)). The projects would also go to Oahu Metropolitan Planning Organization (OMPO). For the City and County of Honolulu these funds would be accessed through the Department Transportation Services which would work in conjunction with the Traffic Branch of HDOT to request the funds specifically for ITS projects.

An example project from the Maui Service Packages was discussed. On Maui dynamic message signs are desired by HDOT Airports Maui District. The Maui ITS Architecture website now shows this potential project and linkages to other organizations. This information is available to designers and planners to integrate into future projects.

- 2) **Question:** *Did you work with DOT Airports Maui District or Engineering Branch?*

Response: The consultant team first met with Jeff Chang of Airports Division who asked the team to work through the Maui District. If it makes sense for Statewide ITS Architecture to work with the Engineering Division (e.g. they have land-based projects) in addition to the Oahu District, this can be done. The consultant team wants to meet with entities that can inform the overall ITS architecture.

Next Meeting: A half-day workshop is planned for May 2016.

<p>These action items were recorded by Cami Kloster of Group 70 and will be assumed to be complete and correct unless any comments and/or discrepancies are brought to ICx's attention no later than Tuesday, March 1, 2016.</p>
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